

**National Taiwan University of Science and Technology (NTUST)**  
**Department of Industrial Management Regulations for**  
**Master Degree Program**

Approved during the 315<sup>th</sup> Department Affairs Meeting, April 15, 2010  
Amended during the 317<sup>th</sup> Department Affairs Meeting, June 17, 2010  
Amended during the 323<sup>rd</sup> Department Affairs Meeting, February 17, 2011  
Amended during the 341<sup>st</sup> Department Affairs Meeting, January 17, 2013  
Amended during the 370<sup>th</sup> Department Affairs Meeting, October 20, 2016

**I. General Regulations:**

- (1) It is expected that students will complete their program in one to four years; the time limit does not include period for retention of admission status, retention of student status, and break from studies.
- (2) Regular master degree students should complete 36 units; “Seminar on Industrial Management (1) and (2)” (non-credit) are required courses for the first year. Starting from 2016 Fall semester, all students are required to take Academic Research Ethics with 0 credit during the first year of study program.
- (3) In accordance with the motion passed during the 154<sup>th</sup> Academic Affairs Meeting, all students admitted starting from 2010 Fall semester (except for international students and EMBA students) are required to take 4 credits of English courses. However, students who have passed the equivalent of Stage 2 Intermediary Level of the GEPT or have attended the university’s “Summer Intensive English Course” for 72 hours may apply for exemption. (According to the 171<sup>st</sup> Academic Affairs Meeting: Overseas Chinese students, students from Hong Kong and Macao and students from Mainland China are not in the category of international students.) The Master student must choose at least 8 core courses from department’s professional courses. Among the 8 core courses chosen, at least 4 courses must be in the same concentration. The certificate for completed master courses must be submitted to the IM department office during enrollment. A Master degree is granted only after successfully defending a Master thesis.
- (4) Regular master degree students applying for transfer of academic credits should do so in accordance with the university’s “Guidelines for Transfer of Academic Credits.” New students applying for transfer of academic credits should submit the official report card given by the former school where the courses were taken or both the original and photocopy of the transcript together with the application form to the department within one week of entrance registration. This is a one-time privilege.

**II. Selection of Thesis Adviser:**

(1) New master degree students must select a thesis adviser within one week after school starts; international students must make the selection within one month after school starts. The academic advisor can be selected from IM department faculties, or co-advised by an IM department faculty and a faculty from either the other department in NTUST or adjunct faculty of IM department. Advisers should sign the thesis adviser consent form and submit it to the department office.

(2) Change of adviser:

1. Should there be any need to change advisers after regular master degree students have selected their thesis advisers, they need to have the consent of both their original (or Chairman, from the 341<sup>st</sup> Department Affairs Meeting.) and new adviser and should report this to the department for review.
2. If the thesis adviser considers stopping to advise a specific student, please register with the department office. The department shall then inform the student and ask him or her to look for a new adviser and register this with the department office.

### **III. Thesis Oral Defense**

- (1) Upon completion of the preliminary draft of the thesis and approval by the thesis adviser, regular master degree students may request for proof of study and begin the process of applying for an oral defense.
- (2) Students who do not obtain a passing score on the qualifying exam and have not yet reached the limit of the study time period, may retake the exam once the following semester or school year. Each student has only one chance for the re-examination. Students who fail the retake exam will be asked to leave the program.

### **IV. Others**

The regulations will be implemented after approval during the department affairs meeting, as shall all future revisions.