

National Taiwan University of Science and Technology (NTUST)

Department of Industrial Management Regulations for EMBA Program

Approved during the 315th Department Affairs Meeting, April 15, 2010
Amended during the 337th Department Affairs Meeting, September 20, 2012
Amended during the 340th Department Affairs Meeting, December 20, 2012
Amended during the 341st Department Affairs Meeting, January 17, 2013
Amended during the 370th Department Affairs Meeting, October 20, 2016
Amended during the 375th Department Affairs Meeting, May 18, 2017
Amended during the 390th Department Affairs Meeting, April 18, 2019
Amended during the 399th Department Affairs Meeting, May 2, 2020
Amended during the 407th Department Affairs Meeting, May 20, 2021
Amended during the 412th Department Affairs Meeting, December 16, 2021

I. General Regulations:

- (1) The study period for an EMBA student is from one to four years. Based on the NTUST General Academic Regulations, an EMBA student who cannot complete the required courses or finish a thesis within the study period, is permitted to apply for an extension of study, and the maximum extended period of study is two years.
- (2) Students who enrolled in or after academic year 2013 should obtain at least 45 credits. From academic year 2016, Academic Research Ethics (0 credit) should be completed before the end of the first year. Graduate can apply the examination of degree only after they pass the course.
- (3) Courses for the EMBA program are divided into six categories:
 1. Prerequisite Courses:

Economics (2 credits), Accounting (2 credits), and Statistics (2 credits). If EMBA students have already taken those courses or the related courses before; they can apply for course exemption. Otherwise, these prerequisite courses must be taken and completed. The credits for the prerequisite courses are not considered part of the minimum required 45 credits of the EMBA program.
 2. Basic courses:

Production and Operations Management (3 credits), Marketing Management (3 credits), Organization and Management (3 credits), Management Information System (3 credits), Financial Management (3 credits). The EMBA student must complete at least 2 of the above courses.
 3. Research Courses:

Case Analysis and Writing (3 credits), Research Method (3 credits),

Qualitative Research Method (3 credits), and Statistical Data Analysis and Applications (3 credits). The EMBA student must complete at least one of the above courses.

4. Case discussion courses:

An EMBA student who enrolled in or after academic year 2008, has to take at least one Case Discussion course which is approved by the School of Management.

5. Professional Courses:

Quality Management and Case Study, Service Experience and Management, Innovation and Business Process Re-engineering, Managerial Psychology and Human Factors Design, Total Quality Management, Lean Production and Management, Intelligent Electronic Business Management, Global Logistics Management, and Project Management. The EMBA student must complete at least 5 of the above courses, whose course codes must start with IM.

6. Elective courses:

All courses in the EMBA program in the School of Management can be regarded as elective courses. The student can also take the Regular Graduate courses as elective courses.

- (4) An EMBA student who takes Overseas Business Studies and Overseas Business Management Practice courses shall get a maximum credit of 6 credits for the course.
- (5) An EMBA student is allowed a maximum total of 12 credits for credit transfer, while it is allowed a maximum total of 6 credits for credit transfer from other graduate schools. The application is allowed to apply only once and must be submitted in the first semester from registration to the IM department, and it can be done only once. The application will be reviewed by the IM committee, and late application will not be accepted. The regulation of credit transfer is identical to the school of management.
- (6) Based on NTUST's 2905th academic guideline, a deduction on student's tuition fee brought about by the transfer of credit credits, can only be done once in the first semester after enrollment.

II. Selection of Thesis Adviser:

- (1) The thesis advisor is responsible for guiding the EMBA student on course

selection, research schedule, and thesis plan. The EMBA Director will take these responsibilities if the student has not yet selected a thesis advisor.

- (2) EMBA students should choose a thesis adviser after admission before the end of the first semester of admission (in accordance with the motion passed during the 337th Department Affairs Meeting). Only full-time faculty members of the department may serve as thesis advisers or a full-time (not of this department) and a part-time faculty member of the department may carry out joint advising. Students should submit the thesis advisor consent form to the IM department office after the advisor sign it.
- (3) Change of adviser:
 1. If EMBA students wants to change their thesis advisors, they must get the approval from both the original advisor (or department chairman, in accordance with the motion passed during the 341st Department Affairs Meeting) and the new advisor. This should be reported to the IM department office at the soonest time possible.
 2. If a thesis advisor wants to terminate the instruction to a certain student, the advisor should inform the department office as soon as possible. So that the department office can advise the student to find a new advisor, and then the student should follow the same application procedure to find a new advisor.

III. Oral Defense of Graduation Thesis:

- (1) Students ought to confirm whether the title and the content of the thesis accords to major with the advisor in the early composing phase. Students can apply for degree examination with the **List of Completed Courses** after her/his draft thesis is approved by the advisor. **Before the oral exam, students must provide proof documents of “Master thesis plagiarism check” to all the examination committee members for review; the similarity score should be under 20% in content, excluding the references, appendixes, and surveys.**
- (2) After passing the Master thesis defense, the EMBA student shall be granted the degree certificate by the Examination Committee of NTUST. If the student fails the thesis defense, he/she can re-apply only once for it in the next semester.

IV. Others:

The regulations will be implemented after approval during the department affairs meeting, as shall all future revisions.